

## NOTICE OF MAJOR SITE WORKS THAT MAY TEMPORARILY IMPACT SOME WORKERS AND CUSTOMERS

**Notice Date:** Thursday 18 July 2024

**Name of Project:** Resurfacing of front car park and eastern driveway.

**Location:** 254 Nolan Street, Unanderra

**Proposed Dates:** 7.00am Tuesday 30 July 2024 to 4.00pm Monday 19 August 2024 (REVISED DATES)

**Project Manager:** Linda Campbell  
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**Key Points:**

1. The Eastern driveway and site exit will be closed.
2. Front carpark will not be accessible.
3. Temporary worker drop off & pick up zone on the western side of building.
4. Site entry and exit will temporarily be from the existing western driveway (currently the 'Entry' driveway).
5. Staff parking will be extremely limited for the duration of the project.
6. Fine Foods customers will need to go to main reception area or otherwise use the 'call and collect' process outlined below.
7. Existing footpath/walkway for workers from the building to the Nolan Street bus zones will not be impacted.

### General Information:

For some time now, the surface of the front car park and eastern driveway (the exit gate) has been deteriorating, primarily due to underground drainage and water table issues. To address the issue, Flagstaff will be having the existing bitumen removed, the ground levelled, and an entirely new concrete car park and driveway poured.

We anticipate that the entire process will take 3 business weeks and during that time the front car park and the western driveway will be completely closed off and inaccessible. During the project, entry to, and exit from the site will be via the existing western 'entry only' driveway and the drop off/pickup area will be clearly marked and/or signed on the eastern side of the building (in front of the new laundry building).

Fine Foods customers will be able to park in the drop off/pickup area between the hours of 8.30am and 3.00pm and can either call the Fine Foods office on 4272 0270 to arrange for someone to deliver the order to the car or alternatively come into the main reception area.

A section of the parking areas around the 254 building will be designated for Flagstaff vehicles only and any remaining spaces will be available on a 'first in best dressed' basis. This means some staff will need to find alternative parking during the project.

Anyone who has any questions about the project or who may have any suggestions on what Flagstaff can do during the project to mitigate any adverse impacts, is encouraged to contact Linda Campbell.

Images 1-5 on the following pages refer to this project.

## Images regarding the 254 Nolan resurfacing of front car park and eastern driveway project.

Image 1 The existing western 'entry only' driveway on to the 254 Nolan Street site.

Image 2 Indicates the temporary arrangement whereby the eastern driveway will be used for entering and exiting the site.



(Image 1)



(Image 2)

## Images regarding the 254 Nolan resurfacing of front car park and eastern driveway project.

Image 3 The existing western driveway area.

Image 4 Indicates the temporary drop off & pickup area. Note that there is an existing marked walkway to the left of the drop off area.



(Image 3)



(Image 4)

Images regarding the 254 Nolan resurfacing of front car park and eastern driveway project.

Image 5 Indicates the temporary drop off & pickup area and the 'U-turn' area to be used to exit the site.



(Image 5)



Note that anyone leaving the drop off/pickup area must give way to any vehicles (including trucks) that may already be entering or exiting the site.

Drivers of any vehicles are advised that whilst on the site (meaning until you are on Nolan Street), no vehicle can drive faster than walking speed (5kph or less) and that all pedestrians always have right of way (even if they are not walking in a designated walkway).

Fine Foods customers can park in the drop off/pickup area between 8.30am and 3.00pm only.

Images regarding the 254 Nolan resurfacing of front car park and eastern driveway project.



(Image 6 - parking restrictions for duration of project)

- Barriers and signage will be in place to confirm parking areas.
- Workers can only park in the green areas.
- Flagstaff owned vehicles can park in the red zones:
  - ↳ Blue Bay 1 Paper to Paper Trucks
  - ↳ Blue Bay 2 Executive, Senior & Division Managers
  - ↳ Blue Bay 3 Preference is to leave this area clear to avoid any accidents with heavy machinery operating in the area, however drivers of Flagstaff owned vehicles can park there if safe to do so.
- The amber zone (in front of the laundry building) will be utilised by exception for customer or emergency vehicle parking.

Contractors and suppliers will be directly contacted in relation to any temporary delivery arrangement changes.

Flagstaff apologises for any inconvenience anyone may experience however we appreciate your understanding & cooperation during this project.